

Woodward Public Library  
Board Meeting Minutes  
June 3, 2024

Attended by: Sandra Dickson, Dave Elliott, Myrna Griffith, Pat Verrips, Maureen Tiernan (by phone), Zane McGlade (by phone), Kathy Butler. Absent: Jess Hass. Guests: Mary Bustad.

Meeting was called to order at 5:03 pm.

Kathy moved, Dave 2<sup>nd</sup> to approve the agenda.

There were no public comments.

Pat moved, Dave 2<sup>nd</sup> the minutes of May 6, 2024.

Dave moved, Pat 2<sup>nd</sup> approval of the bills.

Summer Fundraisers will be June 10<sup>th</sup>, July 1<sup>st</sup>, August 5<sup>th</sup> and September will be covered by the Library Foundation. Kathy will make hamburgers and make baked beans and potato salad. Would like board members make side salads or desserts.

ALA Grant Update – Myrna ordered Wonder books, launch pads, Audio books, music CDs and gaming DVDs, the final report needs to be submitted by June 30<sup>th</sup>.

Pilcrow Grant Update – Myrna cataloged the new books, pictures need to be taken and posted as part of the grant requirement. The final report is due by June 30<sup>th</sup>.

Summer Reading Program – The theme is “Get Caught Reading”, had signup on Saturday during Friends & Neighbors Day. 8 signed up, not having the vendors out front made a difference in the turnout. Monday 2 came that signed up and 1 who had not.

Strategic Plan 2022-2025 – After discussion Dave made a motion to create our own plan, creating a committee to start the plan (Dave and Kathy), Kathy 2<sup>nd</sup>, motion passed. With start next month. We can write our own changes and write new goals as it would be completed sooner.

Policies – Information of all the policies were provided. Inclement Weather, Dave moved to approve, Pat 2<sup>nd</sup>, motion passed. Laminating, Dave moved to approve, Kathy 2<sup>nd</sup>, motion passed. Library Meeting Room, Dave moved to table till next month, Pat 2<sup>nd</sup>, motion passed. Lockdown, Dave moved to table till next month, Maureen 2<sup>nd</sup>, motion passed. Records Retention, Dave moved to approve, Kathy 2<sup>nd</sup>, motion passed. Story Walk, eliminated 3<sup>rd</sup> and 4<sup>th</sup> sentences of 2<sup>nd</sup> paragraph, Kathy moved to approve with the revision, Dave 2<sup>nd</sup>, motion passed.

Board Members Terms – Sandra is stepping down as President at the end of term in July due to personal issues. She will not be running again. This will be Pat’s last month. Myrna brought forward possible names: David Brown, Peggy Neiland, Kristine Boyles.

Board Elections: Maureen nominated Dave for President, Kathy 2<sup>nd</sup>, motion passed. Dave nominated Sandra for Vice President, Kathy 2<sup>nd</sup>, motion passed. Sandra nominated Kathy for Secretary, Dave 2<sup>nd</sup>, motion passed.

No New Business.

Director's Report with Snapshot – Information provided for director's report, snapshot and WhoFi. Correction to snapshot, volunteer hours were 22 hours, not 222 hours. Was suggested we could trim back on some of the WhoFi information.

Foundation Report – Information provided.

Board Comments – Sandra thanked everyone for their support this past year for the library.

Next meeting is Monday July 1<sup>st</sup> at 5 pm.

Kathy moved to adjourn at 6:20 pm, Dave 2<sup>nd</sup>, motion passed.

Kathy Butler  
secretary