

Woodward Public Library
Board Meeting Minutes
May 1, 2023

Attended by: Dave Elliott, Myrna Griffith, Sandra Dickson, Pat Verrips, Maureen Tiernan, Jessica Hass, Kathy Butler. Absent: Zane McGlade. Guests: Mary Bustad.

Meeting called to order at 5:04.

Approval of agenda, motion made by Pat, 2nd by Sandra, motion passed.

No public comments.

Motion to approve the minutes made by Kathy, 2nd by Sandra, motion passed.

Approval of bills, information provided, Kathy made motion to approve, 2nd by Sandra, motion passed.

For education, Myrna discussed "Effective Board Meetings". For more information-Chapter 11.

On-going Business-

Newsletter, Sandra and Kathy will get together this week, Kathy has 3 articles wrote.

The Bin, received a \$100 check already, will put notices up and will be put in newsletter.

Volunteer Book, Myrna has a 3-hole binder put together for volunteers to check for questions.

Social Center lunches, 6/5, 7/3, 8/7 and September's will go to the Foundation. Kathy has volunteered handle the lunches and will call or email board members for help when needed.

Library Achievements for 2022-2023, information provided.

Myrna's vacation up in April, has 12 hours of comp time and a personal day on Wednesday.

New Business- information provided: one time Sandra presented the issue of building problems of floor and water leak. Issues of the building are--Front window, floor and water leak were discussed by the board. Discussion of insurance (will not notify at this time). City has been notified.

Reports- Director's Report, information provided. Foundation Report, information provided by email. Was some misunderstanding by the Foundation on how money was requested, most on the Foundation Board are new people and not aware of request procedures. Petty Cash Report, information provided by email, was decided no longer necessary to have on agenda as long as things are status quo.

Board Comments- Myrna gave us a list of grants. Welcome to the Board our new member, Jessica Hass.

Next meeting is Monday, June 5, 2023, at 5 pm.

Kathy moved to adjourn at 6:25 pm, 2nd by Sandra, motion passed.

Kathy Butler
Secretary