

Woodward Public Library
Board Meeting Minutes
August 7, 2023

Attended by: Dave Elliott, Sandra Dickson, Myrna Griffith, Pat Verrips, Maureen Tiernan, Jessica Hass (by phone), Kathy Butler. Absent: Zane McGlade. Guests: Mary Bustad, Jim Gough.

Meeting was called to order at 5:03 pm.

Approval of Agenda, Myrna asked to move #7a up after #5 Kathy made motion to approve with the change, Pat 2nd, motion passed.

No public comments.

Approval of Minutes, Dave made motion to approve, Kathy 2nd, motion passed.

Approval of Bills, information provided. Kathy made motion to approve the bills, Maureen 2nd, motion passed.

Myrna worked all month with budget, talked with the Foundation about our budget. The Board proceeded to discuss the addition of 10 hours to Tara's current 10 hours giving her 20 hours to continue doing the Youth Services Programming with the quality programming she has been doing. The concern was how to pay for it with this year's extremely tight budget. With the consent of the Foundation helping to pay our current Library needs and expenditures such as books and supplies, the library would be able to pay for those extra hours within the budget. Jessica made motion, Pat 2nd to give Tara 10 more hours a week, with 3 yes, 1 no and 2 abstaining, motion passed.

Dave has agreed to be our liaison on the Foundation Board, Kathy made motion to approve, Maureen 2nd, motion passed.

On-Going Business, a) Liaison was appointed, see above, b) Mary will not be finishing the digital sign until the temperature cools down, c) need ideas on what to do for our holiday fundraiser and who head it up, tabled for next meeting, d) we made \$323 on our luncheon today, e) information provided on our Summer Library Report, was a huge success, f) we made \$113 on the Book Sale, what do we do with the rest of the books, g) the library carpet needs to be shampooed, options were discussed, we will talk with Jim Gough, h) space management, a big problem, even with the weeding of old books we have more books, received the \$20,000 grant for special needs, with the addition of 2 more shelving units, space will be more stressed, not only for the collection but for programs as well, i) information provided for the scheduled activities for this month so far.

New Business, a) budget funding, see above, b) cell phone policy with no changes needs updated, Maureen moved to approve, Pat 2nd motion passed, c) cricut policy with one change needs updated, Kathy moved to approve, Maureen 2nd motion passed, d) food policy with one change needs updated, Pat moved to approve, Maureen 2nd motion passed.

Reports, Director's report and Snapshot, information provided, Myrna has submitted 2 grant applications and working on another, b) Foundation report, information provided.

Board Comments, none.

Next meeting will be **Tuesday, September 5, 2023 at 5 pm**, because of the holiday.

Kathy made motion to adjourn at 6:45 pm, Pat 2nd, motion passed.