

Woodward Public Library  
Board Meeting Minutes  
January 2, 2024

Attended by: Sandra Dickson, Dave Elliott, Myrna Griffith, Pat Verrips, Maureen Tiernan, Kathy Butler.  
Guests: Mary Bustad.

Meeting was called to order at 5:05 pm.

Kathy made motion to approve the agenda, Pat 2<sup>nd</sup>, motion passed.

There were no public comments.

Kathy made motion to approve the 12/4/23 minutes, Maureen 2<sup>nd</sup>, motion passed. Kathy made motion to approve 12/11/23 minutes, Maureen 2<sup>nd</sup>, motion passed.

Information on bills were provided, after discussion, Kathy made motion to approve the bills, Maureen 2<sup>nd</sup>, motion passed.

Unfinished business:

Foundation/Library Newsletter: In regards to a combined Foundation/Library Newsletter, Kathy Yager does not wish to do it at this time; however, she will continue to put the Library's events in the Foundation Newsletter. Myrna does need a new program for keeping the email addresses, each month she must manually type in each one. Question was asked why we send out the Foundation's Newsletter if they don't wish to work together on one.

Foundation Monetary Support for 2023-2024: Information was provided. The Foundation gave us \$2113.53 for this year ending in 2023.

Copier Machine: The Drum needed replaced (\$100) and the rollers needed replaced (\$100), but they came back after Christmas and replaced both of them at no cost.

ALA Grant work update: With the downloading of music, questions about can we do this, will need to check with our licensing. May have to purchase a membership of some sort.

Volunteer Lanyards: Myrna passed out a copy of volunteer lanyards and then what she had made.

Direct State Aid: Our classic books to replace with new ones because our classics are read, but not in good shape. Not all libraries have them. Dave raised concerns about postponing our Genealogy Project again. We have information, but not pushing or advertising it. It was felt we could not do both.

Budget for 2024-2025: A new budget was presented that dropped the Youth Library Director (\$15,000). Changes to budget proposal – Myrna's salary 7%, Chris and Susan's salary 3.5%. Increased amount for books and programs. Much discussion on increase of insurance, keeping at 3%. After much discussion, Kathy made a motion to accept our proposal as re-written, Maureen 2<sup>nd</sup>, the motion passed.

Other: Fundraising idea (selling of memorabilia) from last year's input, would have to talk to the city about it. Will table this idea.

New Business: Pat made a motion, Maureen 2<sup>nd</sup> to purchase the Hoover HP Swivel Bagless with attachments for \$189.97, motion passed.

Snapshot: Information was provided.

Foundation Report: Information was provided.

There were no Board comments.

Next meeting will be Monday, February 5, 2024 at 5 pm.

Kathy made motion to adjourn at 7:22 pm, Maureen 2<sup>nd</sup>, motion passed.

Kathy Butler  
Secretary 2/5/24