

Woodward Public Library  
Board Meeting Minutes  
July 11, 2024

Attended by: Dave Elliott, Myrna Griffith, Sandra Dickson, Maureen Tiernan, Jess Hass, David Brown.  
Guests: Mary Bustad, Dawn Kirts. Absent: Zane McGlade.

Meeting was called to order at 5:10 pm.

Dave moved to approve the agenda, Kathy 2<sup>nd</sup>, motion passed.

Transition of officers was completed Dave as President, Sandra as Vice-President and Kathy as Secretary.

Mary had questions about ALA grant and the money going through the Foundation.

New Board member David was welcomed and everyone on the Board introduced themselves.

Kathy moved the minutes, Maureen 2<sup>nd</sup>, motion passed.

Myrna went through the bills, Sandra moved the bills, Kathy 2<sup>nd</sup>, motion passed.

Our summer fundraisers, our June luncheon raised \$251, our July luncheon raised \$328. We will be having Cavettini, green beans, garlic bread and desserts.

Vacation days for Myrna and the upcoming holiday were discussed. Myrna will be gone July 4, 5, 6 and 9<sup>th</sup>. July 4<sup>th</sup> the Library will be closed for the holiday; Chris will cover the 5<sup>th</sup>, Susan will cover the 6<sup>th</sup>; discussion of being closed on the 5<sup>th</sup> for staff. Board decided to stay open.

Unfinished Business: Dave, Myrna and Kathy will get together to start work on the Strategic Plan (Monday 7/8 and Thursday 7/11 both at 1pm). The Meeting Room Policy – after much discussion #11 will be rewritten to state “Events involving the sale, advertising solicitation, or promotion of commercial products or services are prohibited at the Woodward Public Library unless prior approval is obtained from the Woodward Public Library Board of Directors”, Jess made the motion to approve, Maureen 2<sup>nd</sup>, motion passed. Motion was made by Jess, 2<sup>nd</sup> by Sandra to table the Lockdown Policy for Myrna to speak with the attorney about our concerns, motion passed.

New Business: Trying to find new space in our library, Myrna asked a company to come in and look at how we are utilizing our current space. That has been done and we will be receiving a report in time for our next meeting. Collapsible tables were discussed and the amount of craft items we have and not using. Maybe we could use grant money to help with the purchase of collapsible tables. Myrna is going to the History Museum to get their help also. We will be participating in the 141 garage sale in August.

End of Year Reports: The ALA grant has been a very good thing for us, they have not yet told us it is over. Information provided; The Pilcrow grant, information was provided. The Summer Library Program, our theme this summer is “Get Caught Reading”. We have not had the turnout of kids this year with one person showing up 2 times and then no one else. The End of the Year Summary, information was provided.

The Director's Report, Snapshot and WhoFi Report, for each, information was provided.

Dave would like any ideas or suggestions that the Board members have for the coming year.

Next meeting is Monday, August 5<sup>th</sup> at 5pm.

Kathy moved to adjourn at 6:22pm, Sandra 2<sup>nd</sup>, motion passed.

Kathy Butler secretary  
8/5/24